

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING** of the **CHARTERED INSTITUTE OF CREDIT MANAGEMENT SHEFFIELD AND DISTRICT BRANCH** will be held in the offices of **Begbies Traynor Group**, 3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ on **Wednesday 11th February 2026 at 7.30pm.**

AGENDA

1. Welcome
2. Apologies
3. Approval of Minutes of 2025 AGM
4. Branch Financial Report 2025
5. Nomination and Election of Members of Committee
6. Election of Chairman, Vice Chairman, Secretary & Treasurer
7. Review of Branch Events 2025 and Preview 2026
8. Any other business

Appointment of Proxies – As a member of the Institute, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Annual General Meeting. Please see the separate Proxy Form should you require it.

Nominations to the Committee – Anyone wishing to be considered for nomination to the Branch Committee should complete the separate Nomination Form and be sponsored by 2 members of the Institute and return the fully completed form to paula.uttley@hartshaw.co.uk.