



Chartered
Institute
of Credit
Management

CICM Exemption & Recognition of Prior Learning Policy 2026



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The Chartered Institute of Credit Management (CICM) can accredit a candidate's prior learning and may award exemptions in cases where previous qualifications held by CICM candidates contain relevant subject knowledge and learning outcomes to current CICM units, when previous qualifications have been achieved at an equal or higher level.

Requests for previously achieved qualifications to be reviewed for exemptions, should be made in writing to exemptions@cicm.com prior to beginning any studies. Requests should be supported with copies of relevant certificates, transcripts and syllabi that demonstrate an official confirmation of completion of the candidate's qualification.

Candidates may only be awarded exemptions for up to seventy-five percent (75%) of a full CICM qualification, in the form of individual unit exemptions. Exemptions cannot be offered for full CICM qualifications and at least one (1) unit assessment must be completed and passed. **Exemptions cannot be offered for any apprenticeship assessments that contribute towards their End Point Assessment completion.**

Exemptions cannot be granted for individual units in the cases where; a candidate has already taken the CICM unit and failed their assessment or has taken a specific unit and achieved a pass grade at a lower qualification level.

The CICM Awarding Body Team can advise, offer and award exemptions for any CICM qualification and exemptions can only be granted based upon previous academic qualifications; previous professional experience cannot be considered. However advice will be provided to candidates who may be interested in professional membership with the CICM where career history and experience can be taken into account.

CICM aims to complete all exemption review requests within fourteen (14) working days of receiving all relevant documentation **and** any relevant review fees.