

Membership of the CICM

Application form

This application form can be used to join as **Affiliate** or **Studying Member** of the CICM.

If you wish to apply for professional membership of the CICM (Associate, Member or Fellow), there is another process. Please see our website www.cicm.com/individualmembership.

Which membership is right for me?

Affiliate membership is open to all who are working or interested in credit management/collections. It gives you immediate access to CICM resources to help you in your role and career. Affiliate membership is a great choice if you want access to the latest credit management research, advice, best practice and news, as well as the popular CM Magazine, webinars, blogs, articles and more.

*You can join as an Affiliate member online if you are paying by card: please go to **JOIN NOW** on our website.*

Studying Membership is open to all who are studying a CICM qualification, working their way to achieve their first level of professional membership. It gives you immediate access to CICM resources to support you in your studies, career and role. To gain access to Studying Member you must be studying with CICM. You will have access to Studying Membership for a maximum of three years, when you will be automatically moved to Affiliate.

Title:

First name:

Surname:

Date of Birth:

Please choose one of the two options below:

I wish to apply for Affiliate membership

I wish to join as a Studying Member (including Taking Control of Goods)

If applying for Studying Member, please tick the relevant options below:

I am joining to access Taking Control of Goods exams/development

I am studying for a CICM qualification.

I want to know more about different ways to achieve my CICM qualification

SECTION ONE: Your contact details

HOME

Address

Postcode

Email

Tel

Mobile

Unique Learner Number (ULN) *(if known)*

Twitter account @

Linkedin

WORK

Job title

Organisation

No. working in credit and collections

Address

Postcode

Email

Tel

Mobile

Please send my Credit Management Magazine (postal), membership and branch correspondence including emails to my:

Home

Work

SECTION TWO: Payment

Your membership will be processed on receipt of payment.

| | | |
|--------------------------|-----|---------------------------------|
| Registration/Re-join Fee | £55 | (one off fee) <i>plus</i> |
| Affiliate subscription | £95 | (£90 if paying by direct debit) |
| Studying Member | £57 | (£52 if paying by direct debit) |

I will pay by:

Direct Debit one payment: complete the form below

Direct Debit 12 payments: complete the form below

Debit or credit card: call us on 01780 722903, or we will call you on receipt of this form

Cheque: please attach a cheque made payable to the Chartered Institute of Credit Management

Invoice: please provide an invoice for my employer as detailed in section one (your membership will not be set up until payment has been received).



Chartered
Institute
of Credit
Management



Please indicate
if appropriate ✓

A Direct Debit **One payment** **12 payments** (please specify)

I will pay the amount by Direct Debit, and have completed the mandate below. I will return by post.

PLEASE COMPLETE USING A BALL POINT PEN AND SEND IT TO:

Chartered Institute of Credit Management
The Water Mill, Station Road,
South Luffenham, OAKHAM, LE15 8NB

Instruction to your Bank or Building
Society to pay by Direct Debit

Originator's Identification Number

9 | 9 | 2 | 7 | 9 | 1

Name(s) of Account Holder(s)

| |
|--|
| |
| |

Bank/Building Society account number

| | | | | | | | | | |
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Branch Sort Code

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Name and full postal address of your Bank or Building Society

| | |
|---------------------------|--------------------------|
| To the Manager Society | Bank/Building Society |
| Address | |
| | |
| | |
| Postcode | |

FOR CICM OFFICIAL USE ONLY

This is not part of the instruction to your
Bank or Building Society.

Membership number

| | | | | | | | |
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Instruction to your Bank or Building Society

Please pay the Chartered Institute of Credit Management Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Chartered Institute of Credit Management and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

| |
|--|
| |
| |

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

Reference Number (CICM to complete)

| | | | | | |
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This guarantee should be detached and retained by the Payer

THE DIRECT DEBIT GUARANTEE



- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Chartered Institute of Credit Management will notify you 10 or more working days in advance of your account being debited or as otherwise agreed. If you request the Chartered Institute of Credit Management to collect payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Chartered Institute of Credit Management or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
- If you receive a refund you are not entitled to, you must pay it back when the Chartered Institute of Credit Management asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may also be required. Please also notify the Chartered Institute of Credit Management.

SECTION THREE: Ethnic group

The CICM is committed to racial equality. We invite you to tick the box that you feel describes your ethnic origin. *

White - British

White – Irish

Any other white background

Black or Black British – Caribbean

Black or Black British – African

Any other Black background

Asian or Asian British – Indian

Asian or Asian British – Pakistani

Asian or Asian British – Bangladeshi

Asian British – Chinese

Mixed – White and Black Caribbean

Mixed – White and black African

Mixed – White and Black Asian

Any other mixed background

Other ethnic group – Arab

Gypsy or Irish traveller

Chinese

Other – please state

Prefer not to disclose

* These have been based on the 2011 Census ethnic group classifications

SECTION FOUR: Data Protection Policy

The CICM is registered with the UK's Information Commissioner under the Data Protection Act 1988 (the 'Act'). All the data contained on this form, plus any that you supply in addition, are held and processed electronically in accordance with the Act.

The institute holds and processes your personal data in order to give you the full benefits of being a member for administrative and research purposes. The institute does not sell your information to third parties.

We may from time to time notify you by post or email of details of CICM events or other similar CICM services or products which we think may be of interest to you. If you do not wish to receive such notifications by post tick here by email tick here .

If you subsequently decide that you do not wish to receive such notifications please email the institute at CICMmembership@cicm.com or write to the Data Controller at the address given below.

SECTION FIVE: Checklist and Declaration

Checklist: I have

Selected the level of membership I am applying for

Completed each section of the form

Enclosed proof of identity - a copy of your passport or photographic driving licence

Enclosed payment details/selected payment option

Signed the declaration (below)

Then you are ready to send your application and start your CICM membership. Please send this completed application form to:

The Membership Department
Chartered Institute of Credit Management
The Water Mill
Station Road
South Luffenham
OAKHAM
LE15 8NB

Declaration

I declare that all the particulars I have provided are correct. I undertake to further the best interests of the CICM and to abide by its Code of Professional Conduct (see www.cicm.com).

Signed

Date