

Membership of the CICM

Application form

This application form can be used to join as a new **Affiliate** or **Studying Member** of the CICM, or to re-join at any level.

If you wish to apply for professional membership of the CICM (Associate, Member or Fellow), and have not been a member before, please see our website for the online submission process.

Which membership is right for me?

Affiliate membership is open to all who are working or interested in credit management/collections. It gives you immediate access to CICM resources to help you in your role and career. Affiliate membership is a great choice if you want access to the latest credit management research, advice, best practice and news, as well as the popular CM Magazine, webinars, blogs, articles and more.

Studying Membership is open to all who are studying a CICM qualification, working their way to achieve their first level of professional membership. It gives you immediate access to CICM resources to support you in your studies, career and role. To gain access to Studying Member you must be studying with CICM. You will have access to Studying Membership for a maximum of three years, when you will be automatically moved to Affiliate.

If you have previously been registered with CICM, please give us a call on 01733 722900 to retrieve your membership number.

Title:

First name:

Middle name:

Surname:

Date of Birth:

Join online today

If you are paying by card, the easiest way to join as an Affiliate or Studying Member is online. Please go to JOIN NOW on our website.

If you are paying by direct debit, please complete this form.

Please choose one of the two options below:

I wish to apply for Affiliate membership

I wish to join as a Studying Member (including Taking Control of Goods)

I wish to re-join, and my old membership number is:

If applying for **Studying Member**, please tick the relevant options below:

I am joining to access Taking Control of Goods exams/development

I am studying for a CICM qualification.

I am/will be completing an Apprenticeship

SECTION ONE: Your contact details

HOME

Address

Postcode

Email

Tel

Mobile

Unique Learner Number (ULN) (*if known*)

Twitter account @

Linkedin

WORK

Job title

Organisation

No. working in credit and collections

Address

Postcode

Email

Tel

Mobile

Please send my Credit Management Magazine (postal), membership and branch correspondence including emails to my:

Home

Work

SECTION TWO: Payment

Your membership will be processed on receipt of payment.

Registration/Re-join Fee	£50	(one off fee) <i>plus</i>
Affiliate subscription	£152	
Studying Member	£99	
Associate (re-joining)	£219	
Member (re-joining)	£257	
Fellow (re-joining)	£307	

I will pay by:

- Direct Debit one payment:** complete the form below
- Direct Debit 12 payments:** complete the form below
- Debit or credit card:** call us on 01780 722900 (NB: we do not accept Amex) or join online
- Cheque:** please attach a cheque made payable to the Chartered Institute of Credit Management
- I am paying for/have already paid for membership as part of a CICM learning package

- Please send me a receipt

SECTION THREE: Ethnic group

The CICM is committed to racial equality. We invite you to tick the box that you feel describes your ethnic origin. These have been based on the 2011 Census ethnic group classifications

- | | | | |
|--------------------------|--------------------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | White - British | <input type="checkbox"/> | Mixed – White and Black Caribbean |
| <input type="checkbox"/> | White – Irish | <input type="checkbox"/> | Mixed – White and black African |
| <input type="checkbox"/> | Any other white background | <input type="checkbox"/> | Mixed – White and Black Asian |
| <input type="checkbox"/> | Black or Black British – Caribbean | <input type="checkbox"/> | Any other mixed background |
| <input type="checkbox"/> | Black or Black British – African | <input type="checkbox"/> | Other ethnic group – Arab |
| <input type="checkbox"/> | Any other Black background | <input type="checkbox"/> | Gypsy or Irish traveller |
| <input type="checkbox"/> | Asian or Asian British – Indian | <input type="checkbox"/> | Chinese |
| <input type="checkbox"/> | Asian or Asian British – Pakistani | <input type="checkbox"/> | Other – please state |
| <input type="checkbox"/> | Asian or Asian British – Bangladeshi | <input type="checkbox"/> | Prefer not to disclose |
| <input type="checkbox"/> | Asian British – Chinese | | |

SECTION FOUR: Data Privacy

The Chartered Institute of Credit Management (CICM) holds and processes your ‘personal data’ in order to give you the full benefits of being a Member. We would like you confirm how you would like us to communicate with you, please select (v) your choices below:

Communication	Email	SMS	Telephone	Post
Membership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monthly Newsletter	<input type="checkbox"/>			
Monthly Technical Briefing	<input type="checkbox"/>			
Credit Management magazine				<input type="checkbox"/>
Branch Mailings	<input type="checkbox"/>	<input type="checkbox"/>		
Events				
Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

By confirming your preferences above you are giving CICM consent to contact you.

We will from time to time ask you to update your details to ensure we can communicate effectively. At all times, you will have the option to opt-in or unsubscribe from communications or change your preferences. Our Privacy Notice provides the information we are required to give in relation to the processing of personal data under EU law and can be found at www.cicm.com

SECTION FIVE: Checklist and Declaration

Checklist: I have

- Selected the level of membership I am applying for Completed each
- section of the form
- Enclosed proof of identity - a copy of your passport or photographic driving licence Enclosed
- payment details/selected payment option
- Signed the declaration (below)

Then you are ready to send your application and start your CICM membership.

Please send this completed application form to **CICMmembership@cicm.com**

Or post to:

One Accent Park
Bakewell Road
Orton Southgate
PE2 6XS

Declaration

I declare that all the particulars I have provided are correct. I undertake to further the best interests of the CICM and to abide by its Code of Professional Conduct (see www.cicm.com).

Signed

Date






Chartered
Institute
of Credit
Management

Payment

A Direct Debit **One payment** **12 payment** (please specify)

I will pay the amount by Direct Debit, and have completed the mandate below. I will return by post.

 Chartered Institute of Credit Management	Instruction to your bank or building society to pay by Direct Debit																
<p>Please fill in the whole form using a ball point pen and send to: Chartered Institute of Credit Management, 1 Accent Park, Bakewell Road, Orton Southgate, Peterborough PE2 6XS</p>																	
<p>Name and full postal address of your bank or building society</p>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">To The Manager</td> <td style="width: 30%;">Bank/Building Society</td> </tr> <tr> <td colspan="2">Address</td> </tr> <tr> <td colspan="2" style="text-align: center;">Postcode</td> </tr> </table>	To The Manager	Bank/Building Society	Address		Postcode		<p>Service user number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>									<p>Reference</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>	
To The Manager	Bank/Building Society																
Address																	
Postcode																	
<p>Name(s) of account holder(s)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>		<p>Instructions to your bank or building society Please pay the Institute of Credit Management Direct Debits from the account detailed in the instructions subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Institute of Credit Management and, if so, details will be passed electronically to my bank/building society</p>															
<p>Bank/building Society account number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>													<p>Signature (s)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 50px;"></td> </tr> </table>				
<p>Branch sort code</p>																	



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Banks and building societies may not accept Direct Debit instructions for some types of account. This Guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the Institute of Credit Management will notify you 10 or more working days in advance of your account being debited or as otherwise agreed. If you request the Institute of Credit Management to collect a payment, confirmation of the amount and date will be given to you at the same time of the request.
- If an error is made in the payment of your Direct Debit by the Institute of Credit Management or your bank/building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when the Institute of Credit Management asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

The Recognised Standard

T: 01780 722900

E: info@icm.com

www.icm.com