

**NOTICE IS HEREBY GIVEN** that the **ANNUAL GENERAL MEETING** of the **CHARTERED INSTITUTE OF CREDIT MANAGEMENT SHEFFIELD AND DISTRICT BRANCH** will be held at Sheffield Town Hall, Pinstone Street, Sheffield, S1 2HH, following a guest speaker commencing at 6.30pm, on **Tuesday 31st January 2023**.

## **AGENDA**

1. Welcome
2. Apologies
3. Approval of Minutes of 2022 AGM
4. Branch Financial Report 2022
5. Nomination and Election of Members of Committee
6. Election of Chairman, Vice Chairman, Secretary & Treasurer
7. Review of Branch Events 2022 and Preview 2023
8. Any other business

**Appointment of Proxies** – As a member of the Institute, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Annual General Meeting. Please see the separate Proxy Form should you require it.

**Nominations to the Committee** – Anyone wishing to be considered for nomination to the Branch Committee should complete the separate Nomination Form and be sponsored by 2 members of the Institute and return the fully completed form to [paula.uttley@hartshaw.co.uk](mailto:paula.uttley@hartshaw.co.uk).